

HS/EHS POLICY COUNCIL MEETING

April 27, 2021

P.C. Members present: Mandy Anderson, Emily Bailey, Amber Peplinski, Lisa Sorensen, and Eugene Meiners, NOI Board President.

Staff present: Tonya Weber, HS/EHS Director, Sheri Mertz, CFO, and Pam Stanzyk, HS/EHS Office Coordinator.

Lisa Sorensen called the meeting to order at 6:15 PM.

Roll Call

Financial Reports

The following financial reports were reviewed with the Policy Council:

- 1) HS/EHS March 2021
- 2) EHS Center Based March 2021
- 3) All credit/charge card activity for March 2021

There was a general discussion of various line items. It was noted that Head Start/Early Head Start is 33% through the program year (07CH010517). EHS Center Based is 8% through program year (07HP000122). EHS Center Based COVID CARES funds were fully expended. The new HS/EHS COVID CARES funds will be their own grant.

A motion was made by Mandy Anderson and seconded by Amber Peplinski to accept the reports as presented. Motion carried.

Policy Council Minutes

March 23, 2021 minutes were reviewed. Mandy Anderson motioned to approve the minutes as read. Amber Peplinski seconded. Motion carried.

Program Report

The following items were presented for the March 2021 Head Start/Early Head Start Program Report: HS/EHS Enrollment and Attendance; HS/EHS Education & Disabilities; Communication; Staff Openings; Volunteer/Parent Involvement; In-Kind; Child Abuse and Mandatory Reporting; CACFP Reimbursement; and Health. It was noted that HS enrollment continues to be reduced due to COVID.

Health & Safety Classroom/Playground

Staff complete weekly and monthly checks. There were no corrected or uncorrected reports to share.

NOI Board Minutes

March 25, 2021 minutes were shared.

Committee Reports

The 2020-2021 Head Start, Early Head Start Home Based, and Early Head Start Center Based Teaching Strategies GOLD Areas of Development Comparative Reports and the School Readiness Goals Data Reports were reviewed.

IM/PI Alerts

ACF-IM-HS-21-01: Updated Coronavirus Disease 2019 (COVID-19) Fiscal and Administrative Flexibilities was reviewed.

EHS Center Based – Update

Carroll location has 28 children enrolled.
Perry location is opening tomorrow.

EHS HP Grant Carryover

Sheri presented the summary of Program Year March 2020 through February 2021. It was noted that several budget areas were not fully expended due to the program not being open a full year. Tonya asked permission to carryover these funds to the current program year budget to use towards expenses that were unable to be completed in 2020-2021. Sheri also asked for a liquidation extension to provide time for all bills on the construction project to be expensed.

Amber Peplinski motioned to approve the carryover and liquidation. Mandy Anderson seconded. Motion carried.

COLA Non-Federal Waiver

Tonya asked permission to request a waiver for the COLA Non-Federal on both the HP and CH Grants. Mandy Anderson motioned to approve the waiver request. Amber Peplinski seconded. Motion carried.

New Opportunities Fiscal Year 2020 Audit Report

Sheri presented the Fiscal Year 2020 Annual Agency Audit Report. A full report is available on the New Opportunities website.

HS/EHS Parent Evaluation – Follow Up

Tonya reviewed the Parent Evaluation results with Policy Council. It was noted that 50% said they preferred a full day, 5 days per week, full year program. Challenging child behaviors was listed as a concern for many respondents.

Next Policy Council Meeting – May 25, 2021 – 6:00 PM

Mandy Anderson motioned to adjourn at 7:00 PM. Amber Peplinski seconded. Motion carried.